

Dear Parents & Carers,

Coronavirus - Business Update Scotland

As many of you will have seen and heard, following the First Ministers announcement on 2 February 2021, Scotland will remain in lockdown until the end of February 2021, at the earliest. We have however, been granted permission to **re-open** our nursery doors to **all** children and families from **22nd February 2021** and we intend to get all sites returned to full operation as quickly and safely as possible.

Preparations are already underway, and your nursery manager will be available in the nursery from **15th February 2021** to answer any queries you may have in relation to your child returning. We may still be operating reduced hours in some nurseries, subject to demand, and any changes will be communicated by your nursery manager and will also be updated on the nursery website for your information.

Your nursery managers will be contacting their teams on furlough to give them the exciting news and to schedule their return, in line with the session take up. Given the volume of new enquiries/bookings who are very keen to start, as well as existing parent demand to return, we expect demand for places to be strong in most nurseries. Management teams will need to assume, unless they have been informed otherwise, that all children currently registered will return on re-opening from 22nd February, on current booking patterns. If you need to make requests for any additional sessions, we kindly request that you do this as soon as you can, to avoid disappointment where new parent sessions fill up available spaces quickly. Billing will commence from the day your nursery resumes service.

We will of course continue to monitor the announcements from the First Minister, and we will immediately communicate any relevant changes in relation to the planned re-opening date.

Our teams are working hard to ensure covid-19 related safety and wellbeing of all children on site remains paramount, using our Safe Operating Procedures as primary guidance. Please review this on our website and, should you want to review the nursery Risk Assessment, please ask your Nursery Manager. Thank you for your continued support and please let us continue to keep each other and our families safe and well.

Kind regards

Julie Campbell

Julie Campbell
Operations Director Scotland